

Build A Future You Control.

Training Makes It Work.

ENROLL NOW! 727.538.7167 X 2006

Clearwater Campus

myptc.edu

Refer to www.myptc.edu for specifics on admission requirements, program costs, course content and term starts.

Certificate of Completion awarded once state requirements for program are met.

* O-NET Online Occupational Information Network Data, FL

Mission

Provide students the opportunity to develop national workplace competencies to fill the needs of business and industry.

ACCOUNTING OPERATIONS



- · Dynamic program taught by industry experts
- Content includes Accounts receivable, payable, financial reporting, bookkeeping, and payroll
- GAAP (Generally Accepted Accounting Principles) covered to meet industry standards
- Classes offered On-Campus and Online
- Earn Certifications in Microsoft® Word, Excel, PowerPoint, Outlook, QuickBooks® and NOCTI Accounting Basic
- Program tailored to fit entry level or advancement in current job
- Assistance with job placement, interview skills and resume preparation
- Find employment in small, medium, and large size companies
- Work from home many companies NOW hiring remote accounting professionals
- High demand positions in bookkeeping, accounting, finance, auditing and purchasing.
- Financial aid available for qualified students
- Bookkeeping, Accounting and Auditing Clerks earn an average of \$18.54 per hour**

DETAILS

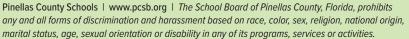
- 900 HRS (Approximately 9 months)
- TUITION \$2,628
- BOOKS, SUPPLIES, FEES \$1,081(Estimated)

SCHEDULE

CLEARWATER CAMPUS

6100 154TH AVE N, CLEARWATER, FL 33760 MON – FRI | 7:00 AM – 12:15 PM





Accreditation: Council on Occupational Education (COE) $\,\,$ | www.council.org $\,$ | 1.800.917.2081



